



Minutes

Bicycle & Trails Advisory Committee

REGULAR MEETING

OCTOBER 16, 2003

PRESENT: Hubbell, Hauge, and McCann

ABSENT: Eltgroth, Clark, Cheu, and Parks and Recreation Commissioner Mark Frederick

STAFF: Public Works Senior Engineer Julie Behzad
Deputy Director of Public Works Karl Bjarke
Public Works Administrative Secretary Karen Nelson

CALL TO ORDER: Chairperson Hubbell called the meeting to order at 6:30pm

DECLARATION - POSTING OF AGENDA: Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

PUBLIC COMMENTS: Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

MINUTES: By unanimous vote, the minutes for the September 18, 2003 meeting were approved.

ORAL REPORTS:

1. Staff Report

*** New BTAC Member**

Ariadne Scott was not present at the meeting; this item will be carried over to next month's meeting.

*** Bike Rodeos**

Officer Rodney Reno attended the meeting; he leads the bike team for the Police Department in Morgan Hill. He reported that the recent past bike rodeos were combined with the Kids Safety Fair and contracted out to a company that uses mini buildings to create the course instead of pylons and tape. It tends to be an expensive program (about \$1000) because the company also gives out helmets. Officer Reno noted that the Kiwanis have information on the internet regarding bike rodeos and tips for running the events. Mr. Bjarke suggested that other cities may have materials/resources to lend to

run a rodeo. Officer Reno committed to calling other agencies to explore the feasibility of borrowing materials from those agencies. It was noted that the PD's bike team can teach rules of the road, bring their bikes, and wear their bike uniforms, and the committee members can help by providing expertise in maintenance and repairs. At least three officers need to be on hand for the rodeo. Member Hauge asked about promoting the event and the possibility of distributing flyers to the elementary schools. Mr. Bjarke suggested checking with the Parks & Recreation Department about funding. Chairperson Hubbell committed to getting corporate sponsorships for \$1000 to hire SafeKids to run the program. They have provided inexpensive helmets in the past, and could possibly have helmets on hand to sell. Art A La Cart is in the Spring, which is an ideal time for the rodeo. Officer Reno will give Ms. Behzad the information Officer Krewson obtained; Officer Reno is available for the December and February meetings to bring back more information and plan for an April or early May event. Chairperson Hubbell will find out what SafeKids offers and how much it costs. If the City doesn't have the funding, corporate sponsors will be solicited at that time.

*** List of Signals with/without Bicycle Detection Loops**

Member Eltgroth e-mailed a list of signals, but the members present had not had the opportunity to review the list. It was decided that members would review Member Eltgroth's list, determine their own prioritization (with the Monterey area being a priority focus), send each other their recommendations in order to create a master list and approve a set list at the next meeting. The signals were to be prioritized based on area, rather than scattered "here and there". It needs to be tied in with the Master Plan.

*** Bicycle Parking – Pilot Program**

Mr. Bjarke explained that staff completed submittals for 10 locations for bike racks to the pilot program, and it was staff's understanding that the committee members would also submit a list of locations to the program. Staff did send the locations list to committee members via e-mail, but the members did not submit any other locations to the program. Because this is a pilot program, we may not get funding for all 10 of our locations.

*** Grant Proposals for Future Trails**

Ms. Behzad brought a completed copy of the application for a grant from the Santa Clara Valley Water District (SCVWD) for Tennant Creek Trail. David Gittleston will research how we could have been more successful in getting the grant. We already have a large grant for Llagas Creek Trail which may have influenced our rejection. Each month this item will be kept on the agenda for discussion, and either Ms. Behzad or Mr. Bjarke will report back on the next round of grants.

2. Countywide Bicycle Advisory Committee Update

- Mr. Eltgroth was out of the country and got word that the meeting had been canceled.

BUSINESS

1. December, 2003 Meeting – Cancel or Reschedule?

By unanimous decision, the December, 18, 2003 meeting was canceled.

2. Morgan Hill's Bicycle Friendly Community Application

Member Hauge will resubmit his request for information to the Police Department directly to Officer Reno. There was no other information to report; Member Hauge hopes to have the application ready by the end of the year.

3. Bikeways Master Plan – Quarterly Review

This item was continued to the next agenda.

4. Review List of Traffic Signals and Prioritized in Order to have Bicycle Detection Loops Installed

Member Eltgroth was not at the meeting, therefore this item was carried over to the next agenda.

5. Future Trails Proposal

Member Clark was not present at the meeting, so this item was continued to the next agenda.

ANNOUNCEMENTS

- Chairperson Hubbell recently met with Mayor Kennedy to discuss bike issues
- Chairperson Hubbell asked for a standing agenda item for "Committee Announcements"

REQUESTS FOR FUTURE ITEMS

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Bikeways Master Plan – Quarterly reviews to ensure planned items are moving ahead – next will be held in November
- Present Striping Plans for BTAC Input
- Status of SR25 application in November
- Include signs during construction projects to say the bike lane is closed and the roads are being shared – add to November agenda
- Develop a list of committee objectives – Chairman Hubbell

- Develop a proposal for a Community Award for people who help improve or promote cycling in the community – Member Hauge
- Bike Parking at Taste of Morgan Hill
- Review Bike Parking, including new police facility and day worker facility to ensure sufficient bike parking at the facilities

ADJOURNMENT: Meeting was adjourned at 7:45pm. The next meeting will be held on November 20, 2003 at 6:15pm.